

The Lounge

The Lounge is an exclusive Vastint space. Unlike co-working spaces in which people passthrough, The Lounge is only for Vastint employees and Business Garden authorized tenants, fostering a natural business community and sense of togetherness. It is a personality-filled, flexible space with different zones where people can meet, work, and socialize – a common space with an open area, three meeting rooms, three private pods, several co-working spots, and a library.

If you are spending time in The Lounge or have a meeting, enjoy coffee and refreshments. Feel free to read the books from libraries and play the piano.

The Lounge is a self-service area – each guest is responsible and behaves according to the rules to keep this place always welcoming and in order.

Rules to follow:

- Only authorized tenants and their guests (for example – international colleagues, partners, and important clients) together can use The Lounge;
- The furniture, plants, design objects, and accessories must stay in their places. **If You move any objects, please put them back;**
- **Leave meeting rooms in the same order as it was before** – turn off screen, close power and cable outlets on the tables, turn off sound system put chairs back by the table;
- We take great care of our plants, they thrive here, we ask not to move them;
- Books and magazines must be put back in the same place;
- **Refreshments (Coca-Cola, bottled water and etc.) are not for take-away;**
- Leave premises clean – please clean stains on tables from drinks, blackboard, whiteboard, walls (post-it, removable adhesives, etc.) put dishes in the dishwasher (not sink), waste in the trash bin;
- **Meals such as lunch and food tastings are not allowed.** You can order coffee buffet in meetings, or buffet in case of longer seminars;
- In case tenant company event need to have an extra organization or extra technical resources (online streaming, video recordings) or any extra furniture or decorations please turn to necessary service provider companies or agencies, all changes and decorations must be agreed with Business Garden administration in advance.

Household matters:

- Larger waste – boxes etc. must be taken to outdoor garbage containers;
- If changing or checking milk for the coffee machine, please check that the milk fridge door is closed properly;
- When leaving The Lounge, do not leave any food in the fridge;

General info

- The Lounge is open Mon-Fri 8:00-17:00 with tenant's access cards;
- All lights, music, and TV in the central area are ON automatically Mon-Fri 7:00-19:00, they can be adjusted by Business Garden administration people if needed.

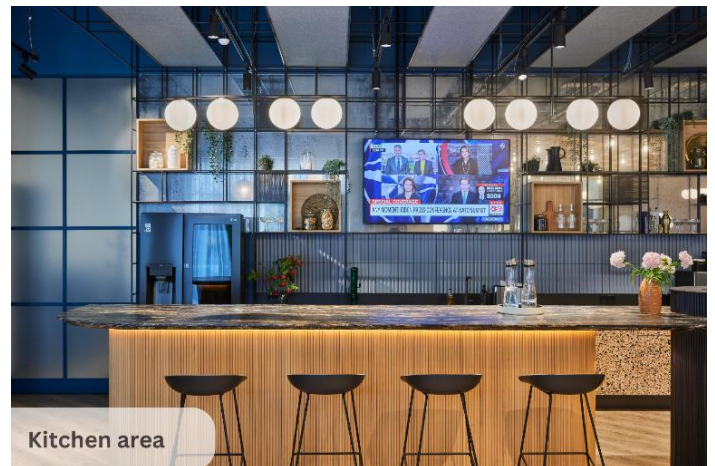
Reservation

- Reservation of The Project Room, The Snug and George Room must be made in advance;
- E-mail/call arune.balciunaite@vastint.eu (+370 (659) 47 195) and give details – date, time, room name, amount of people and company name;
- The reservation of a room will be cancelled if attendants are not present for the meeting 15 minutes after the booked time;

Rooms and areas

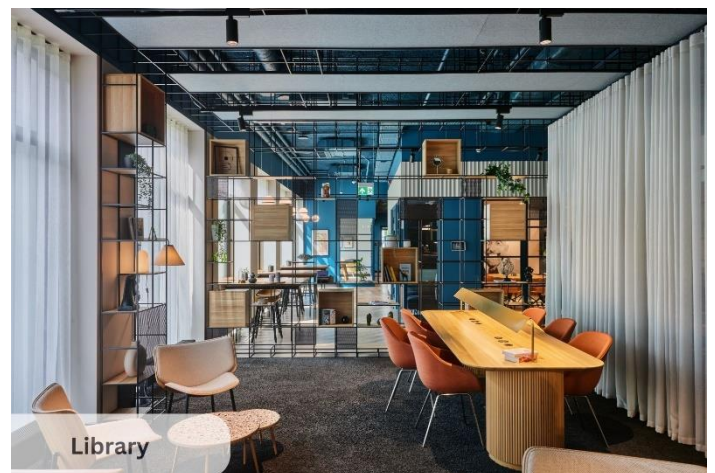
Central area, kitchen, library – a space to work and connect:

The kitchen includes – refreshments, coffee machine, refrigerator, dishes, and dishwasher for your convenience to ensure the comfort of your meetings and company events.
Wardrobe for coats and luggage of your guests.
Restroom with shower.



Kitchen area

Library with a selection of books available for reading in The Lounge.



Library

Open space with window desks equipped with sockets for your devices.



Co-working space

Technical info:

- › Wi-Fi available inside The Lounge;
- › Projector screen above central library;
- › The music sound system is being controlled from the small screen near the fridge. It can be adjusted for your event if needed.



Central area

The Project Room:

Conference room with large table, 10 conference chairs and 3 comfortable chairs, TV with camera for conference calls and online meetings, magnetic and regular blackboard.

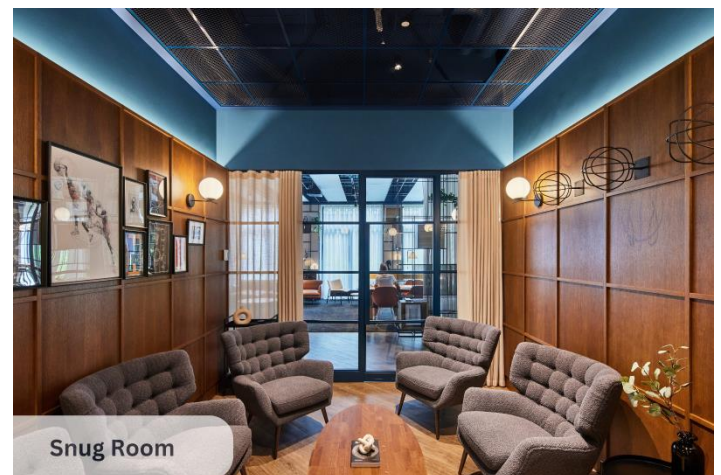
Connection to screen for presentation and conference using ClickShare.



The Snug Room:

A small, cozy meeting room with a coffee table, 6 comfortable chairs, TV and video camera, is suitable for private meetings, creation, and discussion in an easy manner.

Connection to screen for presentation and conference using ClickShare.



The George room:

A small, meeting room with a table, 6 chairs, TV, is suitable for private meetings, creation, and discussion.

Connection to screen for presentation and conference using ClickShare.



Pods (focus rooms):

Three mini coupe-type rooms for your focused work.

USB and power outlets are available.

Do not need to make a reservation.



And one more extra thing...

The Lounge connects our people also abroad – if You are on a business trip in Riga, you can arrange your meeting also in Business Garden Riga.

The Lounge in Business Garden Riga includes

- › Welcome and kitchen area;
- › The Library;
- › The Snug Room;
- › The Project Room;
- › The Multispace;
- › Pods;
- › Open space working area.



Bookings for The Lounge in Business Garden Riga are organized in the same way as in Vilnius.

Contacts

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